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# UNIVERSITY of CONNECTICUT CONTRACT AWARD

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**CONTRACT #:** UC-04-B912399-1                      **DATE ISSUED:** 8-1-2003

**COMMODITY:** School Bus / Charter Coach Transportation

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For all UConn locations

**Contract Terms & Conditions:**

- A. The Terms and Conditions stated in the Bid Documents shall prevail unless amended in writing by the University. Terms of this contract shall prevail on all purchases.
  - B. The University will submit Purchase Orders for School Bus / Charter Coach Transportation as required. All invoices must reference the Purchase Order number.
  - C. The term of this contract shall be from 8-1-2003 to 7-31-2008 with one option to extend for an additional five year term.
  - D. See the Contracting Policy Letter below for instructions on these services.
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Date: August 11, 2003

To: Deans, Directors, Department Heads and Fiscal Managers

From: Stephen R. Grange, C.P.M.  
Procurement Contracts Manager

Re: Contracting for Motor Coach/Bus Services

The Purchasing Department has developed a list of pre-qualified bus and/or motor coach suppliers. These suppliers will be available in the event the campus Transportation Department cannot meet the requestor's timetable for bus services.

To obtain bus services, please observe the following process:

- a) Contact the Transportation Department to ascertain bus availability. The contact is Erin Lirot who can be reached at 6-6902.
- b) If a University bus is not available, the Transportation Department will provide the list of pre-qualified contacts. As these suppliers meet all University requirements, including insurance, it is important that only these suppliers be used.

If there are any questions regarding this contract or issues with the supplies, please do not hesitate to contact me at [Stephen.Grange@uconn.edu](mailto:Stephen.Grange@uconn.edu) or X4928.