

Welcome to 2008!

It's a New Year and UConn has a **new** Office Supply Vendor!



Corporate Express would like to thank the University of Connecticut for the opportunity to be its new office products provider.

Beginning on January 2, Corporate Express becomes your new supplier of pencils, Post-its®, folders, paper clips and all the desk top items that you need.

The new program is designed to streamline the ordering of office products for the University while assuring the most competitive prices on products that you use every day.

Many of you are accustomed to ordering your office supplies online. By utilizing our online ordering system www.eway.com (we call it *Eway*) you will be able to:

- Order quickly and easily by creating personal shopping lists
- Better manage your costs
- View expanded product offerings
- Receive free next-business-day delivery

We will reach out to all of you over the following month to arrange *Eway* training. You can already find the registration form and plenty of other information at www.cexp.com/uconn. Just fill out the form, and fax it as indicated and we'll get your ID process started.

It is our goal to make the transition quick and easy. We look forward to supporting the University through this exciting program change.

There's more! Not everything is new:

At Corporate Express, we recognize that our customer is our most valuable asset. For that reason we have retained the services of MaryAnne Brennan to return as your on site-customer service representative. Her new email address will be maryanne.brennan@cexp.com and her phone and fax numbers are as shown here:

Phone: 860-486-0424
Fax: 860-486-4393



UNIVERSITY CONTRACT AWARD

DATE ISSUED: January 2, 2008

COMMODITY: Office Supplies
CONTRACT#: UC-08-KJ031607

FOR THE UNIVERSITY OF CONNECTICUT

For All UCONN Locations

Payment Terms: 2% 15 Net 45

TERMS OF CONTRACT:

- A. The Terms and Conditions of the Bid Document shall prevail unless amended in writing by the University. Terms of this contract shall prevail on all purchases.
- B. The University will submit Purchase Orders as required. All invoices and packing slips must reference the Purchase Order number.
- C. Pricing shall be in accordance with the Contract Price Schedule attached hereto.
- D. The term of this contract shall be from January 2, 2008 to December 31, 2008 with options to renew for four (4) additional one (1) year terms.

January 2, 2008 to December 31, 2008
January 1, 2009 to December 31, 2009
January 1, 2010 to December 31, 2010
January 1, 2011 to December 31, 2011
January 1, 2012 to December 31, 2012 Final

NAME AND ADDRESS OF CONTRACTOR:

Maryanne Brennan
On-Site Customer Service Representative
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Kathleen Joy
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