
UNIVERSITY of CONNECTICUT CONTRACT AWARD

CONTRACT #: UC-09-B100892-1

DATE ISSUED: 11-7-2008

COMMODITY: Overhead Door Services

For: University of Connecticut, All Locations

Contract Terms & Conditions:

- A. The terms and conditions stated in the Bid Documents and all current State contract terms and conditions, made part of all subsequent Purchase Orders, shall prevail.
- B. The University will submit Purchase Orders for services as required. All invoices and packing slips must reference the Purchase Order number.
- C. Term of this contract shall be from November 7, 2008 to October 31, 2010 with options to extend for four (4) additional one (1) year terms.

November 1, 2010 to October 31, 2011
November 1, 2011 to October 31, 2012
November 1, 2012 to October 31, 2013
November 1, 2013 to October 31, 2014 Final

Vendor	Contact	Phone	Fax	Terms
Overhead Door Co. of Norwich 88 Route 2A Preston, CT 06365	Robert Smith rsmith@ohdct.com ohdct.com	860-889-3848	860-889-3848	2%-15/Net 45

Preventive Maintenance Services:

Overhead Sectional Doors and Associated Electric Operators;	Less than nine feet (9') high More than nine feet (9') high	\$55.00 per service \$65.00 per service
Rolling Doors;	Manual Powered Powered, Automatic, Fire	\$55.00 per service \$65.00 per service \$60.00 per service
Mechanical Dock levelers;	All Types	\$110.00 per service

Repair Services, Labor:	Mon – Fri, 8:00am – 5:00pm Mon – Fri, 5:01pm – 7:59am (Emergency) Sat, Sun, Holidays (Emergency) (min 3 hrs)	\$70.00 per hour \$105.00 per hour \$140.00 per hour
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Equipment, Materials and Supplies:	Cost plus 40 %
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No allowances for charges other than those listed above, ie: travel time, fuel surcharges, shipping, etc.

Philip Lang
Purchasing Agent

Phone: 860-486-2626
Fax: 860-486-5051

philip.lang@uconn.edu

Preventative Maintenance Programs: The Contractor will provide PM programs at fixed cost based on door classification. Service will entail, at a minimum;

Overhead Sectional Doors

- a. Inspect Section Condition
- b. Inspect Alignment of door to insure proper operation
- c. Lubricate and inspect rollers and bearings
- d. Adjust and lubricate springs
- e. Inspect spring fasteners for secure mounting
- f. Inspect and tighten hinges and hardware
- g. Inspect cables for wear or damage
- h. Inspect drums for wear or damage
- i. Inspect locks for proper operation
- j. Inspect weather-strip for wear or damage
- k. Inspect track fasteners and hangers for secure mounting
- l. Inspect and lubricate chain hoist
- m. Tools for performing above tasks to be provided by vendor

Rolling Doors

- a. Inspect door alignment and level
- b. Inspect slats and endlocks for damage
- c. Inspect guides, bottom bar and hood
- d. Inspect all weather-stripping for wear or damage
- e. Adjust spring and lubricate bearings
- f. Inspect and tighten fasteners
- g. Inspect and lubricate chain hoist
- h. Inspect locks for proper operation
- i. Inspect and tighten all sprockets
- j. Tools for performing above tasks to be provided by vendor

Electric Operators for Overhead Sectional and Rolling Doors

- a. Inspect and adjust limit switches
- b. Inspect and adjust belts
- c. Inspect and lubricate roller chains
- d. Inspect and adjust brake
- e. Inspect and adjust clutch
- f. Inspect operator mounting
- g. Inspect and test disconnect
- h. Inspect and tighten all sprockets
- i. Lubricate all bearings
- j. Tools for performing above tasks to be provided by vendor

Rolling Automatic Fire Doors

- a. Inspect cleanliness and age of fuse links
- b. Drop test door for proper operation
- c. Check that door is properly reset
- d. Test electric fusible links for continuity (where applicable)
- e. Test smoke detector for continuity (where applicable)
- f. Test hold open devices and time delays (where applicable)
- g. Tools for performing above tasks to be provided by vendor

Mechanical Dock levelers

- a. Clean debris from pit
- b. Inspect condition of lip and deck
- c. Inspect toe guards
- d. Inspect weatherstrip for wear or damage
- e. Tighten all nuts and bolts
- f. Inspect all welds
- g. Inspect rear hinge
- h. Lubricate and adjust main counterbalance
- i. Lubricate and adjust hold down assembly
- j. Inspect cross traffic legs
- k. Inspect release chains for wear
- l. Inspect and lubricate lift arm
- m. Inspect lip shocks or lip latch
- n. Inspect and lubricate slide bar for lip
- o. Lubricate and adjust lip counterbalance
- p. Inspect and lubricate lip hinge tube
- q. Inspect and lubricate cam roller
- r. Inspect all cables for wear or damage
- s. Inspect subframe for wear or damage
- t. Inspect bumpers for wear or damage
- u. Inspect and tighten fasteners for bumpers
- v. Cycle leveler for proper operation
- w. Tools for performing above tasks to be provided by vendor

Repairs: The Contractor will provide the University Representative a report of all repairs found necessary during the inspection and maintenance process. The report will contain an accurate, itemized quotation listing all materials and labor required to affect the repairs. Repairs will not proceed until approved by the University Representative.

Emergency Repairs: The Contractor must have repair technicians available 24/7/365 in the event that the University experiences a failure that may impede critical Public Safety or Facilities operations.

Technician must respond within two (2) hours to an emergency service request.

Technician's service vehicle must be equipped with the equipment, tools and supplies required to repair most common failures and at a minimum allow for the opening of the failed equipment.

E-1 license is required

Materials: All materials will be provided on a "Cost Plus ___%" basis, as such the Contractor must have experience with the cost effective procurement of OEM parts for all manufacturers and models of the various types of overhead doors and dock levelers in service at the University.

Exclusions: University infrastructure components may have existing asbestos containing material (ACM), if the Contractor finds material that may contain asbestos or other harmful materials, work must stop immediately and the University Contract Coordinator must be notified. Abatement will take place prior to completion of the work